A.A.TUTORING

SERVICES & PRICE LIST

SERVICE	PRICE Per Hour	PRICE 10 Hour Bundle
GCSE Tutoring Biology, Chemistry, Combined Science (Double Award), English Language, English Literature, History, Mathematics and Physics. All exam boards.	£25.00	£225.00
A - Level Tutoring Biology and Chemistry. All exam boards.	£35.00	£315.00
Pharmacy School Interview Coaching	£35.00	N/A
Master of Pharmacy (MPharm) Module Tutoring Pharmacology, Toxicology, Pharmacy Practice, Medicinal Chemistry, Pharmaceutics, Clinical Pharmacy and Therapeutics, Pharmacokinetics, Pharmaceutical Calculations, Anatomy and Physiology, Pathophysiology, Biochemistry, Microbiology, Immunology, Pharmaceutical Analysis, Pharmacy Law and Ethics, Clinical Skills, etc.	£40.00	£360.00
Master of Pharmacy Coursework Support	£40.00	£360.00
Pharmacy Oriel Coaching	£40.00	£360.00
Master of Pharmacy Dissertation Support	£45.00	£405.00
GPhC Exam Tutoring Clinical and Calculations	£45.00	£405.00
Pharmacist Interview Coaching	£40.00	N/A

TUTORING POLICIES

Booking, Payment and Invoicing Policy

Booking and Confirmation

All tutoring lessons must be arranged and confirmed through WhatsApp. Lesson dates, start times and durations must be mutually agreed. A booking is confirmed once the arrangements have been agreed through WhatsApp. All bookings remain subject to tutor availability.

Advance Payment

All lessons must be paid for in full before teaching commences. Payment must be received at least 24 hours before the scheduled lesson, unless an alternative arrangement has been expressly agreed through WhatsApp. For bookings made less than 24 hours in advance, payment must be received before the lesson begins. A.A. Tutoring reserves the right not to commence teaching where the required payment has not been received.

Individual Lessons and 10-Hour Bundles

Students may purchase individual lessons at the applicable advertised hourly rate or a prepaid 10-hour lesson bundle at the advertised package price. The full cost of a 10-hour bundle must be paid before teaching under that bundle begins. Purchasing a bundle does not automatically reserve specific lesson dates or times.

Invoices

An invoice will be issued for every payment relating to tutoring services. Invoices will identify the service purchased, teaching hours, applicable rate, total amount payable, payment details and invoice reference. Invoices will be sent to the email address supplied by the student or parent/guardian. Payment confirmation may be provided through a paid invoice or receipt.

Student Cancellation, Rescheduling, and Exceptional Circumstances Policy

Cancellation Procedure

All cancellation and rescheduling requests must be submitted through WhatsApp. The notice period will be calculated from the confirmed lesson start time, using the time at which the cancellation message is received.

More Than Four Hours' Notice

Where a student provides more than four hours' notice, the lesson may be rescheduled without an additional charge. The original payment or prepaid teaching hours will be transferred to the rearranged lesson, subject to mutual availability.

Four Hours' Notice or Less

A cancellation received four hours or less before the scheduled lesson start time will be treated as a late cancellation. The lesson will ordinarily remain chargeable and corresponding teaching hours deducted from the student's prepaid bundle.

Rescheduling Following a Late Cancellation

Where a late-cancellation charge applies, the affected payment or teaching hours cannot automatically be transferred to another lesson. A replacement booking may require a new payment or the use of additional available prepaid hours.

Non-Attendance

Failure to attend a confirmed lesson without notice will ordinarily be treated as a missed lesson, and will not receive a refund.

Exceptional Circumstances

A.A. Tutoring recognises that unexpected and unavoidable circumstances may occasionally prevent students from attending a lesson or providing the required notice. Requests involving exceptional circumstances will be considered individually. Students or parents/guardians should notify A.A. Tutoring through WhatsApp as soon as reasonably possible and explain the circumstances surrounding the cancellation. Each request will be reviewed fairly and reasonably, taking account of the nature of the circumstances, the notice provided and any teaching preparation or time already committed. Consideration of exceptional circumstances does not automatically guarantee a waiver of the cancellation charge, a replacement lesson, or reinstatement of prepaid teaching hours. Any alternative arrangements will be communicated through WhatsApp.

Teaching Materials Policy

Lesson Preparation

Lessons will be prepared according to the student's academic level, examination specification and agreed learning objectives. Students should communicate their learning requirements and requested topics sufficiently in advance to allow appropriate preparation. Changes requested at short notice will be accommodated where reasonably possible but cannot be guaranteed.

Materials

A copy of the completed materials will be emailed to the student or parent/guardian following completion of the relevant lesson. Materials are provided to support independent revision and consolidation of learning.

Intellectual Property

Original teaching materials created by A.A. Tutoring remain the intellectual property of A.A. Tutoring. Materials provided to students are intended for personal educational use. Students must not sell, publish, publicly upload or redistribute original teaching resources without prior written permission.

Acceptance of Terms Policy

Acceptance of Terms

These terms and conditions will be provided before the student's first booking or purchase of a prepaid 10-hour lesson bundle. Students or responsible parents/guardians must confirm acceptance before proceeding with tutoring arrangements.

Lesson Delivery, Duration, and Attendance Policy

Online Teaching

All tutoring lessons will be delivered through Microsoft Teams. Students are responsible for having a suitable device, reliable internet connection and appropriate learning environment.

Microsoft Teams Invitations

For every scheduled lesson, the Microsoft Teams meeting link will be sent to both the student's or parent/guardian's supplied email address and the relevant WhatsApp conversation. Students are responsible for providing accurate and accessible contact details.

Lesson Duration

One teaching hour consists of 60 minutes of scheduled teaching time. Longer lessons may be arranged by mutual agreement. Additional teaching time beyond the confirmed booking must be agreed in advance and will be subject to tutor availability and the applicable hourly rate.

Punctuality

Students are expected to join lessons at the agreed start time. Where a student arrives late, the lesson will ordinarily finish at its originally scheduled end time. Additional teaching time cannot be guaranteed.

Technical Difficulties

Technical difficulties should be communicated through WhatsApp as soon as reasonably possible. Where technical difficulties attributable to A.A. Tutoring substantially prevent teaching, the affected teaching time will be rearranged at no additional cost. Where technical difficulties arise on the student's side, the circumstances will be reviewed fairly when determining whether additional teaching time can be arranged.

10-Hour Lesson Bundles Policy

Bundle Structure

A.A. Tutoring offers discounted prepaid lesson bundles consisting exclusively of 10 teaching hours. The full advertised bundle price must be paid before teaching begins. Prepaid 10-hour lesson bundles have no expiry date. Unused teaching hours remain available for future lessons, subject to mutually agreed scheduling arrangements and tutor availability. Periods of inactivity or breaks between lessons will not automatically result in the loss of unused teaching hours.

Deduction of Hours

Teaching hours will be deducted as lessons are completed. Hours may also be deducted where an applicable late-cancellation has incurred, in accordance with the Student Cancellation, Rescheduling, and Exceptional Circumstances Policy.

Remaining-Hours Records

Following each completed lesson or applicable deduction, A.A. Tutoring will provide an updated record through WhatsApp confirming the teaching hours used and remaining.

Continuing Tuition

Once all 10 purchased hours have been used, students wishing to continue may purchase another 10-hour bundle or arrange individual lessons at the applicable advertised rates.

Tutor Cancellation and Service Availability Policy

Tutor Cancellation

Where A.A. Tutoring needs to cancel a scheduled lesson, the student or parent/guardian will be notified as soon as reasonably possible. An alternative lesson will be arranged by mutual agreement at no additional cost.

Protection of Prepaid Hours

Where A.A. Tutoring cancels a lesson, no teaching hours will be deducted from the student's prepaid bundle. The affected hours will remain available for rescheduling.

Communication and Teaching Records Policy

Primary Communication Platform

WhatsApp is the primary platform for routine communication between A.A. Tutoring and students or parents/guardians. This includes bookings, scheduling, cancellations, rescheduling, payment queries, teaching updates and records of prepaid hours.

Email Communications

Email will be used to provide invoices and completed PowerPoint presentations. Students and parents/guardians must ensure that their contact details remain accurate.

Teaching-Hour Updates

Following each completed lesson, A.A. Tutoring will confirm the teaching duration delivered through WhatsApp. For students with prepaid 10-hour bundles, the update will also confirm the total hours purchased, hours used, any applicable deductions and the remaining balance.

Educational Outcomes Policy

Educational Outcomes

A.A. Tutoring aims to provide structured, relevant and effective educational support tailored to each student's learning needs; however, examination grades, academic results, university admissions, recruitment outcomes or professional examination passes cannot be guaranteed.

Student Responsibilities

Students are expected to participate actively in lessons, undertake independent revision where appropriate and communicate difficulties with the material being taught.

Professional Examination Preparation

Preparation for pharmacy interviews, Oriel assessments, and GPhC registration assessments is intended to support understanding and examination readiness. Tutoring does not replace official examination guidance or guarantee a particular outcome.